

City of Rossford, Ohio

Finance and Insurance Committee

Monday, September 30, 2019

Attendees: Robert Ruse, Bob Densic, Karen Freeman, Ed Ciecka

Meeting called to order at 8:00 a.m.

New Business:

1. Review of August and September Credit Card Bills/Purchases
 - a. Reviewed. No objections.
2. Fire Department expenditure requests:
 - a. Turnout gear, helmets, SCBA facepieces, Gear Grid racks, boots: \$37,100
 - b. Staffing: On call and day shift expansion to 12 hours: \$40,000 for rest of 2019
 - c. Pumper Truck: Demo unit for \$545,000 – Approximate discount of \$60,000 with more immediate delivery. (Ordered units would be 9-12 months out)
 - i. Current Engine repairs are estimated at \$50-75K
 - d. Current levy funds remaining: \$44,200. We have received the last property tax distribution under the current levies. New levies are on the ballot in November. If passed, collection would begin in January 2020 with first distribution in April 2020
 - e. Request would require \$577,900 from the General Fund. This would drop the reserves below six months and would impact bonding interest rates and financial ratings.
 - f. Committee discussed the timeline of the levies and the requested capital and operating improvements proposed to the community. Recommend purchasing gear (\$37,100) from current levy reserves, repairing the existing engine out of general fund dollars, and holding on purchase of a new engine until the November election.
 - g. Committee also suggested administration look to discuss shared fire/rescue with neighboring communities.
3. Rossford Schools Property Transfers
 - a. Eagle Point Elementary to be transferred to the city early October. Items to review include disposition of abandoned furniture and equipment, insurance requirements and costs for winterizing building and systems.
 - b. Indian Hill transfer planned for January/February 2020.

Old Business:

1. Administrative Salary and Benefits
 - a. Reviewed addendum report on “comparable” cities. Councilman Oberdorf had notified the committee he was working on a study of the report for a future meeting.
 - b. Committee noted the current salary rates and retroactive raises were passed by council in Fall 2018 and included provisions 2019. The budget will need to account for any further salary adjustments prior to finalizing later this year. We have a few months to finalize the recommendations however everyone is anxious to complete this work.
 - c. Discussed the lack of “position descriptions” as noted by the study. Mr. Ciecka noted many municipalities have a “Personnel Committee”. Held for further discussion.

Meeting adjourned: 9:15 a.m.

Next Meeting: October 28, 2019 at 5:45 pm