



## SAFETY COMMITTEE MEETING MINUTES



**Meeting Description** Safety Committee Meeting

**Date** 5/5/2021

**Time** 8:30 am

**Location** Zoom

Scheduled Time	2:00 p.m.	Length
<b>Personnel Attending</b>		
1	Caroline Zuchowski, Chairwoman	(X) present ( ) absent
2	Larry Oberdorf	( ) present (X) absent
3	Chris Heban	( X) present ( ) absent
4	Josh Drouard Fire Chief	( X) present ( ) absent
5	Ryan Stautzenbach Asst. Fire Chief	( ) present (X ) absent
6	Todd Kitzler Police Chief	(X) present ( ) absent
7	Allyson Murray City Administrator	( X) present ( ) absent
8	Mayor MacKinnon	( ) present ( X) absent
9	Gina Schell Finance Director	( ) present (X ) absent
10	Kevin Heban Law Director	( ) present ( X) absent
11	Todd Audet Engineer	(X) present ( ) absent
12	Laurie Adams DGL	(X) present ( ) absent
13	Corinne Lochtefeld DGL	(X) present ( ) absent
14	Chris Segura	(X) present ( ) absent
<b>DGL Consulting Engineers Presentation</b>		
1	DGI's Laurie Adams and Corinne Lochtefeld gave a presentation to the Safety Committee on the update to the Crossroads Access Management Policy. The committee unanimously recommends that City Council adopt this update to the Policy.	
<b>Police Department</b>		
1	The police department is short on manpower. There are officers working double shifts on a consistent basis. It is a safety issue. The Chief would like to add another position patrol wise. The Committee recognized and understands this need and recommends that an additional position is authorized by council at this time.	✓
<b>Fire Department</b>		
1	There is federal money opening up for Cities from the American Rescue plan. There is \$100,000,000 added for AFG. The chief intends to apply to purchase a ladder truck. We would have a 5% match. Awards are capped at one million dollars. We'd be	✓

responsible for \$50,000 and we'd have to cover anything over \$1 million. The fee is \$1500 for the Grant writer. If we get the grant then we get the cost of the grant writer back. In addition, the grant writer requests a 3% grant writer bonus based on the Federal money that we are awarded.

There is \$200,000,000 added for the SAFER grant. The Department decided on 24/72 staffing. The costs are covered by FEMA ***except for any OT***. The fee is \$1500 for the Grant writer. If we get the grant then we get the cost of the grant writer back. In addition, the grant writer requests a 3% grant writer bonus based on the Federal money that we are awarded.

Not sure if the added dollars will cause the grant cycle to open early or the funds will be added to the grant cycle when it opens.

Council needs to update the ordinances and resolutions for the updated Fire Contracts through the end of 2021 as we are approaching the end of the 3-month extension that we approved 3 months ago. The City Administrator anticipates costs will be \$10,000 per month for the 24-hour staffing plan through the end of the year.

The Department has seen benefits from the Part-time staffing program. Two more staffers have moved into town. This is great news for after hours and is a direct result of the opportunities that we have given them over the past few years.

**The monthly meeting time was moved until 8:30 am on the third Monday of the month via Zoom.**

