

Request for Proposal
City of Rossford

SCOPE:

The City of Rossford is accepting proposals to prepare construction documents for its annual resurfacing program. This includes design, construction plans, specifications and bid documents. Typically, most streets will require mill and resurfacing with isolated areas of full depth repair. However, some streets may require complete full depth reconstruction. Occasional catch basin, manhole, waterline valve and monuments box adjustments or reconstruction, curb removal and replacement, new drive aprons, and new curb ramps will also be part of the project as necessary to perform the pavement work. Work will occur in residential neighborhoods. The intent is that construction be completed by the end of 2022.

This year's budget is between \$1.2M and \$2.9M.

Streets in order of priority:

Hillview Drive
Riverside Drive
Hillcrest Place
Helen Drive
Central Avenue
Eleanor Avenue
Jennings Avenue

DELIVERABLE:

The successful firm will review the list of eligible streets provided by the City of Rossford and determine the scope of work that maximizes use of the City's budget. The successful firm will be required to secure their own geotechnical services to support pavement assessment and design as part of their contract. Upon determining the scope of work, detailed plans, specifications, and contract documents will be created along with the estimate of construction costs and provided to the City of Rossford to advertise. Bid tab to include unit costs for pay items referencing the ODOT Construction Material Specifications Handbook. Successful firm will attend the bid opening, evaluate the bids, review bonding and insurance requirements and recommend, in writing, the lowest and best contractor. Upon award of the construction contract, the engineer will attend preconstruction meetings, public open houses, and project progress meetings, as necessary. The successful firm will also respond to contractor's Request For Information (RFI's), review shop drawings and mix design submittals for concrete/asphalt as needed. The successful firm will also assist the City of Rossford in selecting a firm to provide construction material testing.

LETTERHEAD REQUEST FOR PROPOSAL SHALL INCLUDE:

- Ability of the firm, in terms of its workload and the availability of qualified personnel, equipment, and facilities to perform the required professional design services competently and expeditiously.
- Experience in performing this type of work.
- Anticipated start and completion dates.
- **Please reply by the Monday April, 19, 2021 deadline.**

QUESTIONS:

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