



419.666.0210
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www.rossfordohio.com

July 29, 2016

Rossford Residents,

The City of Rossford passed Ordinance No. 2015-62 to reduce the income tax credit for taxes paid by residents to other municipalities effective January 1, 2016. This ordinance is subject to a referendum that will appear on the ballot in the November election. In the interim, the City, through its tax collection agent RITA, is preparing to issue refunds to those taxpayers who have made tax payments for tax year 2016 as a result of the reduced tax credit.

To obtain a **refund of tax year 2016 estimated income tax that you have paid** directly to RITA as a result of the income tax credit reduction, send a written request for a refund to RITA that includes your name, address, social security number and the amount of refund sought for tax year 2016 estimated tax payments. (You can use the lower portion of this page.)

To obtain a **refund of income tax withheld by your employer** as a result of the income tax credit reduction, complete Form 10A, available at www.ritaohio.com under Individuals, Forms and Instructions or at the City of Rossford municipal building.

To expedite the processing of these refund requests, RITA asks that all taxpayers seeking a refund, either by written request or by use of the Form 10A, submit the requests to P.O. Box 470537, Broadview Hts., OH 44147. If you have any questions, please feel free to contact at the City of Rossford (Karen Freeman) at (419) 666-0210 or the Regional Income Tax Agency at 1-800-860-7482.

I am requesting a refund of 2016 City of Rossford estimated income taxes, which I have paid to RITA for the 50% credit reduction for taxes paid to other municipalities (Ord. No. 2015-62).

PLEASE PRINT Name: _____
Address: _____

Social Security No.: _____
Amount of Estimated 2016 income tax to be refunded: \$ _____

Signature: _____

Mail to: Regional Income Tax Agency
PO Box 470537
Broadview Heights, OH 44147