

# City of Rossford, Ohio

## Finance and Insurance Committee

Monday, December 9, 2019

Attendees: Larry, Oberdorf, Robert Ruse, Bob Densic, Karen Freeman, Ed Ciecka

Meeting called to order at 5:02 p.m.

### New Business:

1. Nomination for committee chair.
  - a. Ruse nominated Densic. Oberdorf second. All aye.
2. Review of proposed 2020 Budget
  - a. General overview
    - i. General Fund
      1. Dept. 121 Administrator: Includes 12 months' salary for full time City Administrator and family insurance rates.
      2. Dept. 123 Facilities and Grounds: Funding for maintenance agreements for Eagle Point and Indian Hills (\$25,000 each) have been included. Densic noted typical operation rates (occupied structures) are in the \$8-10/sf range. Our costs should be lower as unoccupied structures however the insurance, utility and preventative maintenance costs will need to be fully understood. If Eagle Point is occupied at any point, the operational costs will increase.
      3. Dept. 131 Finance & Tax: Includes 13 months' salary for full time Finance Director and family insurance rates. (Assume 1 month overlap in new and retiring staff.)
      4. Dept. 210 Police: Additional wages and benefits for 1 full-time and 1 part-time officer.
    - ii. 233 Fire Department (Personnel levy)
      1. Full year 12-hour on-call and 12-hour day shift. Recently passed levy will not fully fund this staffing. A transfer from the General Fund will be required.
    - iii. 303 Capital Improvements
      1. Public Works projects budgeted:
        - a. Completion of The Colony road projects
        - b. Completion of the SR65/Colony/Lime City roundabout and multi-use path (Potential \$171K additional grant from ODOT through TMACOG)
        - c. Mill and fill of Eagle Point Road (west of Colony to the end)
        - d. Safety grant matching funds (SR 65)
        - e. Colony Road reconstruction (Eagle Point to Hillside)
        - f. Vineyard & Groce reconstruction
        - g. Development of Preventative Pavement Maintenance Program
      2. Facilities and Grounds
        - a. Acquisition of Indian Hills Elementary (\$1 sale plus closing costs.)
      3. Police
        - a. New patrol car (Annual)

4. General Administration
  - a. Replace office computers
- iv. 313 Fire Capital Improvement Levy
  1. Additional funding will be required once costs are known for two grants (matching funds): Turnout gear, radios.
- b. Densic inquired off the limits on “sinking funds” to establish annual funding mechanisms for repeat or ongoing preventative maintenance programs, or annualized equipment replacement for Public Works, Fire/Rescue and Police, plus all city owned facilities. Karen Freeman will verify Ohio law and county auditor limitations.

**Old Business:**

1. Position descriptions/Personnel Committee
  - a. Per recommendation from Administrative Salary Study. To be discussed further pending review and comments from Law Director on responsibilities and limitations of council oversight of city personnel.

**Next Meeting:** January 27, 2020 at 5:45 pm

Meeting adjourned: 5:55 pm