

**City of Rossford, Ohio**  
**Finance and Insurance Committee**  
Monday, February 26, 2018

Attendees: Larry Oberdorf, Bob Densic, Karen Freeman, Chief Josh Drouard (Robert Ruse –excused)  
Meeting called to order at 5:38 p.m.

**New Business:**

1. Ordinance 2018-10 Radios for Fire Department
  - a. Last set of radios purchased in 2012. Old radios are no longer supported. This is a multi-agency joint request covering 17 departments over 2 counties. Sylvania Township is leading the effort. The Memorandum Of Understanding has been run past legal which had no concerns.
  - b. Grant will award a maximum of \$50K per department with a 10% match. Funding would be from existing Fire/EMS Capital Fund. Our maximum exposure is \$5K however the actual amount will probably be less. Request would be for 4 mobile units and 8 portable units. The grant deadline has actually passed but we can still be included – requires 1 reading and an emergency clause.
  - c. Motion to approve: Oberdorf, Second: Densic, All Aye
2. Ordinance 2018-09 Electric Supply Contract
  - a. Current City aggregation through Northwest Ohio Aggregation Coalition (NOAC) which is designed more for residential use. The City's usage is more off-peak hours. RFP issued through Palmer Energy Company. Seven firms responded with 1, 2 and 3 year terms.
  - b. No penalty to withdraw from NOAC. Discussed long-term outlook of energy costs and positive aspect of locking in a three year term to set budgets. Recommended to select Dynegy for a 3 year term.
  - c. Motion to recommend: Oberdorf, Second: Densic, All Aye
3. Ordinance 2018-12 Police Vehicle purchase
  - a. Budget is set to purchase 1 new vehicle per year. Purchased 2018 vehicle from last year budget – would like to purchase another 2018 to keep parts similar. Deadline to purchase 2018 is March 1. Chief Goss investigated pricing and found best deal is through State Purchasing.
  - b. Recommendation to purchase 2018 Chevrolet Tahoe (\$35,956.50) through State Purchase Agreement. Need to expedite to meet March 1 deadline.
  - c. Motion to recommend: Densic, Second: Oberdorf, All Aye
4. Ordinance 2018-11 Inspection for Urban Paving I & II
  - a. This is a local let project that will be receiving bids March 16, 2018. Services requested for Construction Administration. We have received proposal from Mannik Smith Group (MSG). Public Works had some questions on selection and would like to hold on recommendation.
5. Fire Department Staffing
  - a. Chief Drouard discussed increased call volume and decrease in staff and reporting to calls. Studying concepts to have 24/7 staffing. Main concept is to run (2) 12-hour shifts with 3 staff per shift. To keep these staff as part-time people we would need 15+ members. Initial budget numbers indicate this could be +/- \$500K per year. There

may be some union contractual issues to resolve. Committee members felt we needed to explore other options. Current levies (2) generate about \$200K per year. \$100K pays staffing with \$100K reserved for equipment or capital. To be discussed further with Public Safety.

6. January 2018 Month-end Financial Statements

- a. Increase (year to year) in revenues. Expenses show only a slight increase. Some adjustments made for accrued compensation programs for Police uniforms, and education reimbursement.

**Old Business:**

1. Non-bargaining staff pay
  - a. Mayor to provide report at a future date.

**Other Business:**

1. Densic referenced a Facilities Preventative Maintenance and Capital Outlay tracking sheet that he and Ms. Freeman are working on adapting for the City. This will aid in establishing annual budget expectations for maintenance and capital projects. Work is ongoing.
2. Oberdorf motioned to adjourn. Densic seconded. All Aye. Meeting adjourned at 6:15 p.m.