

City of Rossford, Ohio

Finance and Insurance Committee

Monday, January 25, 2021

Attendees: Robert Ruse, Larry Oberdorf, Bob Densic, Gina Schell, Allyson Murray, Todd Audet

Meeting called to order at 5:45 p.m.

New Business:

1. Review of Credit Card Invoices:
 - a. No questions or concerns. Motion by Densic to approve. Second by Ruse. All aye.
2. Year End Summary
 - a. General Fund ends 1% behind 2019
 - b. Hotel/Motel and beer/liquor receipts down
 - c. Income tax receipts were 5.9% above 2019
 - d. Expenditures were up 5% over 2019 levels with primary increases in administration, solid waste contract, and police and fire.
 - e. Committee reviewed special revenue funds including CARES Act, Recreation and Marina. No concerns. COVID impacts on Recreation were noted.
3. Then and Now Statements
 - a. Aim Media Midwest: Two proposals for services. Second proposal did not originally receive PO.
 - b. Colgan-Davis: Continuation of work for GFCl electrical at marina. Work was delayed due to high water levels. PO was closed with available balance covering work.
 - c. Habitec: Rec Center alarm and monitoring for 2021.
 - d. Motion to recommend approval by Oberdorf, seconded by Ruse. All aye.
4. Administrative Salary Increases
 - a. Salary study from 2019 recommended 3% increase in 2020 which was enacted. No recommendations provided on 2021.
 - b. The committee would like a request or recommendation from the Mayor MacKinnon and Allyson.
5. CARES Act – Sixth Installment
 - a. Finance has closed out 2020 resulting in adjustment up of available funds from \$18K based on encumbrances to \$94K based on actual costs.
 - b. New request covers website improvements, Rossford branding, body cameras for Police, Chromebooks for virtual meeting access for city council, and work associated with the Emergency Operation Center and the Eagle Point Annex.
 - c. Motion to recommend approval by Oberdorf, seconded by Densic. All aye.
 - d. The committee requested further information on who was paid for lost hours with CARES funding and who was not.
6. RFRD – Staffing financial discussion
 - a. Chief Drouard provided information on response time improvements with additional 12-hour shift RFRD staffing funded by CARES Act.
 - b. Committee wants to understand potential total costs including one-time capital as well as annual expenses. Chief Drouard, Allyson and Gina will continue to examine and provide updates.

7. Vehicle Leasing

- a. General discussion covered financial aspects of lease versus outright purchase of various equipment and vehicles. Lease options often decrease up-front costs but also count against overall debt capacity of the city.
- b. Public Works backhoe lease expires 2/15/21. The committee would like to know what the state purchase price is as well as the terms of a new lease. Ruse also asked about the residual value of leased or purchased equipment at end of a set term. City Administrator will examine further. With the backhoe lease expiring before the next F&I Committee meeting it is requested to bring the recommendation and appropriate legislation to the next council meeting.

8. Facilities – Former REVSD Elementary Schools

- a. Densic questioned if we are tracking operational costs versus budget for the two former elementary buildings. Utility costs seem in line. The question remains on ongoing or deferred maintenance items. None are budgeted beyond preventative maintenance inspections.
- b. Committee inquired of current status of “Requests for Proposals” issued for both Eagle Point and Indian Hills. One proposal was received for Eagle Point and none for Indian Hills. Densic questioned if we can list the properties with a realtor. Allyson will check with Kevin Heban.
- c. It was noted some of the gymnasiums are being utilized by citizens or organizations. The city does have liability insurance covering this use.

Meetings adjourned at 6:51 pm

Next meeting February 22, 2021 at 5:45 pm